

Queen of Angels School AT-A-GLANCE

The mission of Queen of Angels School is to support our parents as primary educators of their children by nurturing spiritual, social, and academic growth in a Christian environment.

This booklet shows just a portion of what happens throughout the school year.
We continue to grow, and we welcome your volunteer hours to do that.
If you have any questions or comments, please come to the school office or call (360) 457-6903.

Queen of Angels is a regional Catholic School...
a small school with an exceptionally strong sense of community.
Originally built in 1926
Opened in 1927

- Queen of Angels School is committed to:
- ✚ A safe community environment
 - ✚ Faith formation and sacramental preparation
 - ✚ Emphasis on values of respect, compassion, diversity, and dignity of life
 - ✚ Students empowered to make moral and responsible choices
 - ✚ Daily prayer and weekly Mass
 - ✚ Local and global awareness demonstrated through community service
 - ✚ A core curriculum supporting consistent excellence in state standardized tests.

Queen of Angels has a certified faculty and skilled staff committed to teaching to different learning styles.

**Queen of Angels is accredited with Western Catholic Education Association (WCEA) and
Western Association of Schools and Colleges (WASC)**

The sisters of St. Anne taught at Queen of Angels School until 1947 when they were replaced by the Sisters of St. Joseph of Newark. During the 1960s and 70s, with a dwindling number of sisters teaching at the school, more laity was hired. The Sisters of St. Joseph taught until the mid 1980s when the last sister left and the convent was closed.

The first major remodel of the school since the addition of the second floor (built in 1930) was done in 1997. A connection was made between the unused convent and the school. The connecting building became the new main entrance and the school's secretary office. The former convent was converted into a staff room, principal's office, music room and computer lab. In the summer of 2000, the remodel of the former convent was completed with the conversion of a portion of the upstairs into a new science / art lab. Our latest remodel was done in the summer of 2007. We added a modular to our facility that is the home of our library and computer lab. This remodel gives the mail building more room for a larger staff work room and other needed space.

- Queen of Angels School welcomes pre-school through 8th grade students.
- The school day begins at 8:20 a.m. and ends at 3:00 p.m.
- The school office is open between 8:00 a.m. and 3:30 p.m.
- Every person entering the school MUST stop by the school office, sign in and get a visitor's pass.
- All late lunches, books, coats, etc. may be dropped off at the school office and will be delivered to the student.
- Classroom visitors must have permission from the teacher before going to the classroom, so the class will not be interrupted.

► **BASH Auction**

“Building a Scholastic Heritage” (BASH) Auction is the main source of income for the Parents’ Club, bringing in over \$70,000 each year. The annual auction needs many, many, many volunteers to make it successful. It takes place in the spring. Each family is responsible for donating to the auction and is encouraged to attend. It’s a fun evening of wonderful food and great items up for bid. There is an online auction a few weeks before the event. At the event there is an oral auction following the silent auction. Auction items vary from those the classes make or donate to large items donated by businesses.

► **Book Fairs**

The school has book fairs during the school year. Mrs. Mitchell, the school librarian, makes it all happen and schedules each grade to shop during their scheduled library time. Parents and friends are urged to shop the fair also. The book fairs are open after the weekend Masses.

► **Box Tops for Education**

We collect General Mills Box Tops throughout the year. Send them to school whenever you have a few. The Box Tops are on all General Mills products. We appreciate your efforts in this program.

► **Bus**

We have morning and afternoon bus service for East Port Angeles and Sequim.

► **Campbell’s Labels for Education**

Campbell’s labels include more than just *soup* labels – there are over 1,200 quality Campbell’s products participating in the program. Anytime you have a few, send them to school.

► **Catholic Schools Week**

This week is full of activities celebrating Catholic School Education. The week begins on the last Sunday in January with the students’ participation in all the Masses. Open House, student activities, assemblies, free dress and the Friendship Luncheon highlight the week.

► **Carnival**

A favorite for the students . . . The carnival is held around Halloween and is organized by the Parents’ Club. Traditionally the school students go to the Carnival during the afternoon, and in the evening it is open to the public as well as our school families. There are lots of game booths, cake walks, food and fun!

► **Class Parties**

Throughout the year classes celebrate different holidays or special days. These parties are organized by the room parents and the teacher.

► **Conferences**

Conferences are scheduled at the end of the 1st trimester before the Thanksgiving Break. Conferences are a time for the parents and teacher(s) to meet regarding the progress of their student(s). Middle school has student-led conferences.

► **Curriculum Night**

This evening is in September and specifically for parents. The evening begins at 6:30 p.m. in the Queen of Angels Gym with the pastor and principal welcoming parents and discussing goals for our school. Afterwards, the teachers present an overview of the year in their classrooms.

► **Eighth Grade**

During the school year the 8th grade students have several functions that prepare them for leaving Queen of Angels School and for graduation in June. The 8th grade exit projects culminate in May with an oral presentation before judges. The 8th grade retreat is a special time during which the class grows spiritually and bonds socially. The finale of the year is their graduation ceremony and reception for family and friends.

► **Field Day**

This event is held in early June and brings the entire school together for a full day of games, relays, and lunch. The students and staff participate with their school families. The students say it’s one of the greatest events of the school year.

▶ **Field Trips**

During the school year each teacher plans field trips for the students. ALL volunteer parents who work with the children MUST have a completed driver's form and a Catholic Archdiocese of Seattle background check BEFORE the field trip.

▶ **First Reconciliation and First Eucharist**

These two very special events are for second grade students who prepare for several months for the sacraments, with their parish Religious Education program.

▶ **FUNDWRAP**

This fundraiser is the pre-selling of wrapping paper and other gift items. There are prizes for the students who sell. The usual amount brought in by this sale is between \$7,000.00 and \$11,000.00. The monies go to the Parents' Club.

▶ **Health Screening**

All students have a hearing and vision test sometime during the school year. Scoliosis checks are done for students in grades 5, 6, 7 and 8.

▶ **Hot Lunch**

Hot lunch is offered to all students almost every Wednesday of the school year. The menu varies each week and is announced in the Wednesday envelope. Students may purchase lunch tickets in advance in the school office. There are two sizes of lunches – regular and super. The regular lunch has one entrée and the super has two entrees.

▶ **Italian Dinner**

This family event takes place on a Saturday during February. It includes homemade Italian meatballs and marinara sauce, homemade bread, salad, spumoni ice cream and lots of enjoyment for the families that come. The cost is by donation with proceeds benefiting the school. The preparation, serving and clean up takes many hands. Our middle school students and Queen of Angels Alum serve and bus the tables.

▶ **Kindergarten Look and See Day**

Kindergarten Look and See Day is held in August for all incoming kindergarten students.

▶ **Little Angels Play Group**

This exciting group gathers small children (birth-3 years) and mothers together in a fun, learning environment. The activities offered will vary, but will include elements of the following activities: messy play, physical play with soft play equipment and toys, arts and crafts, sand/water/play dough activities, indoor play, outdoor play, story time and music time. Little Angels meets once a week. Moms also have a chance to share stories, ideas and chat.

▶ **Milk Tickets**

The school sells ½ pints of 1% milk (chocolate and white). The purchase of an annual or monthly ticket is encouraged. Milk tickets have 20 milks per ticket. The price may vary from year to year depending on the cost to the school. All tickets are available through the school office.

▶ **Parents' Club**

This organization oversees many of the school activities. Parents' Club is responsible for a portion of the school budget and has fund raising events throughout the school year. All parents are members and are encouraged to attend the meetings.

▶ **Partners in Excellence Fund Drive (PIE)**

Partners in Excellence is our major fund drive of the year. An Annual Report is sent out to all supporters in August. A Phon-A-Thon in September. Many volunteer hours are needed to make this successful.

▶ **Phone Tree**

Each classroom room parent organizes a "phone tree" at the beginning of the school year. This process will be used when there is a need for classroom communication between the school and families. The room parent makes sure that the school office and each parent of their class has a copy of the phone tree.

► **Pre-School**

Queen of Angels School has two pre-school classes. The 3 year old pre-school class has class on Tuesday and Thursday mornings. The 4 year old class has class on Monday, Wednesday and Friday mornings. The pre-school is its own program and participates in some, but not all, of the other school activities. We send home complete school information to the pre-school families, so that they can be informed as to what activities are happening around the school. We encourage pre-school parents to participate in all activities.

► **Queen of Angels Parish Angelic Festival**

The school participates in the parish bazaar in November and encourages each family to donate one homemade item. Participating in parish events is a good way to unify the school and the parish.

► **Report Cards**

Student progress is reported each trimester. Mid-term reports are also issued in grades 3rd-8th. Students in grades K-2 use a grading scale from “outstanding” to “needs improvement”. Students in grades 3rd – 8th receive letter grades, A, B, C, D and F. Students in 5th – 8th grades receiving 3.5 or better are on the honor roll.

► **Room Parents**

Each classroom has one or more lead room parents. Room parents play an important role in helping the teacher implement classroom activities such as special projects, parties and field trips. They need to keep in touch with the teacher about the needs of the class. The room parents are in charge of organizing the BASH Auction classroom project. The room parent coordinator for the school assists the classroom room parents.

► **School Commission**

The School Commission assists the pastor and principal with expertise and experience in planning, finances, decision making, policy formation, and public relations for the school. The meetings are open to the school and parish community with the exception of scheduled closed meetings that deal with the next year’s budget.

► **School “Families”**

Each student, Kindergarten through Eighth grade, is assigned to a “school family”. As kindergartners and new students come into school they are placed in a family. The student remains in their assigned family until graduation. Throughout the year the families meet to work together on service projects and school wide activities. This is an opportunity for leadership and community building.

► **School Pictures**

Individual school pictures are usually planned for early September. FULL UNIFORM is required. Class pictures and the “all school” picture are taken on the scheduled day. The pre-school pictures are taken on the same day, but because it’s a day that the other pre-school is not at school ... they will have their pictures taken on re-take day. Re-takes are taken in October for those who were absent or those who wish to have their first packet redone. A “group photo” session happens in January / February for different groups; i.e., altar servers, safety patrol, sports, choir, etc.

► **Sports**

Queen of Angels School offers basketball for both boys and girls in the middle school. The boys begin basketball in November and play in a league with other schools during their season. The girls follow the boys’ season in January with the same format.

► **Standardized Testing**

The Iowa Test of Basic Skills (ITBS) is given to students in grades 3 - 8 in the spring.

► **Sweatshirt Day**

Every Wednesday students are permitted to wear a sweatshirt or T-shirt (other than the uniform sweatshirt) with the Queen of Angels School logo on it.

► **The Port Angels Symphony**

Queen of Angels School has the pleasure of having three concerts during the year performed by the Port Angeles Symphony. The students in grades kindergarten - grade 4 enjoy these events. Parents, family, and friends are welcome to attend.

► Uniforms

The Uniform Sale Day is scheduled for one Saturday in August. This is a day when families can buy / order uniforms from our own school uniform store. The Marymount plaid jumpers need to be purchased from the Dennis Uniform Manufacturing Company. More specifics regarding uniforms can be found in the Family Handbook. Used uniforms are available throughout the year.

► Visits / Visitor's Pass

Parents, family, and friends are encouraged to visit the school, especially during Open House and special activities. During the school day **EVERY** person entering the school **MUST** stop by the school office, sign in and get a visitor's pass. Classroom visitors must have permission from the teacher before going to the classroom so the class will not be interrupted.

► Volunteers

Information will come home in the Wednesday envelope asking for volunteers as each event is being planned.

Volunteer commitment hours required:

40 hours per family

20 hours per single parent family

20 hours per pre-school family

10 hours per single parent pre-school family

The staff and students of Queen of Angels School welcome active and visible parent involvement in the life of the school. Voluntarism enriches the leaning environment of our children and the lives of those donating their time.

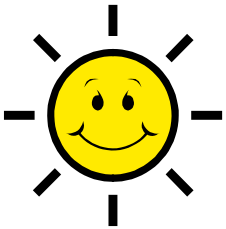
Thank you for your commitment to our school!

► Wednesday Envelopes

In order to ensure that all communication from school reaches home in a timely manner, Queen of Angels School uses a Wednesday Envelope. The Wednesday envelope needs to be signed and returned the following day. There is a \$1.00 replacement charge for envelopes that are lost. Information is not sent home if the Wednesday envelope has not been returned or replaced.

► Yearbooks

The Yearbook is distributed in late May or early June. This committee needs volunteers and lots and lots of photos of school students and activities.



Those who bring sunshine to the lives of others cannot keep it from themselves.

Sir James M. Barrie, British writer